

Jobs at Brock CPA

Staff Accountant - Tax

Jacksonville, FL

Who We Are

Brock CPA is a full-service CPA firm located in Jacksonville, FL. We help locally owned businesses and individuals with a variety of tax, accounting, and financial advisory needs including Tax Planning & Preparation; Accounting, Bookkeeping & Business Consultation; CFO Services; Assurance Services; and Estate, Trust & Succession Planning. We employ a supportive, growing team of talented accounting professionals who are committed to providing superior service and sound guidance for our clients. We work out of our modern office in Downtown Jacksonville, FL, in the heart of one of the city's most vibrant and exciting urban areas.

Job Summary

Are you a self-motivated, service-minded, detail-oriented individual with a background in accounting and tax services? Are you a customer-focused "people" person who loves helping customers solve problems, enjoys developing new relationships, and is excited about it. If so, we have an outstanding career opportunity as a Staff Accountant - Tax that may be just right for you!

As the **Staff Account - Tax**, you'll be primarily responsible for preparing standard federal, state and local income tax returns, performing basic tax research, and assisting in federal and state tax planning, compliance, and other aspects of accounting, with special emphasis on income taxes. This position may also assist in other aspects of the company's tax profile and other general accounting duties when needed. You will provide tax advisory and develop relationships with our clients. Enjoy a role where you can continue to develop your professional skills including working towards your CPA license.

Primary Duties & Responsibilities

- Prepare domestic consolidated corporate and individual income tax returns (federal and state) and other related returns, as well as all detailed backup documentation
- Assist with tax research & planning
- Assist with tax due diligence
- Review client internal financial statements and backup to recommend adjustments for tax return presentation
- Assist in computation and preparation of quarterly income tax estimates
- Assist with personal property and state sales tax compliance
- Develop responses for requests related to all federal and state notices
- Maintain and update tax calendars
- Assist with maintaining general ledger balances of selected tax accounts including performing related quarterly reconciliations
- May assist in other aspects of the company's tax profile and other general accounting duties
- Provide tax advisory and develop relationships with clients

What You'll Bring

- Bachelor's Degree in Accounting preferred
- Prior tax preparation experience required
- The right attitude – We will help train the right individual who can demonstrate a determined, service-minded, detail-focused attitude, and a strong motivation to grow and develop their professional skillset
- Knowledge of tax laws, tax concepts and familiarity with form 1040 and schedules

- Strong interpersonal skills; ability to develop customer relationships with empathy and to forge trust
 - Friendly and engaging
 - Strong research skills
 - Strong critical thinking and problem-solving skills
 - Comfort with digital communication tools including audio/video
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Benefits

At Brock CPA, we understand that making a career decision is an important event. It is the same for us when bringing on new team members. After all, our people are the single most important reason for our success. For that reason, we strive to create and nourish a uniquely appealing and supportive work culture; one that facilitates physical and emotional well-being and positions our team members for long-term future success. Unlike some larger accounting firms, here, you're not just a number but rather part of a tight-knit group where everyone counts.

- Competitive Pay
 - Annual Bonuses / Profit Sharing
 - 401K with Employer Match
 - Medical, Dental & Vision Insurance
 - Health Savings Account
 - Paid Time Off
 - Life & Disability Insurance
 - Personal & Professional Development
 - Performance Recognition
 - Employee Relations Celebrations
 - Commitment to Work/Life Balance
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Equal Opportunity Employer

Brock CPA is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Brock CPA will provide all reasonable accommodations with this application upon request. If you have a disability and require assistance in this application process, please visit us in-person or contact us at dbrock@brockcpa.com.